



Tips and guidelines for the Certificate (CRBA) presentation

- **MAXIMUM 15 minutes** of presentation, you must be clear, synthetic etc.
 - How to answer questions: it is possible to do it either after each speaker, or globally. In this case, try to group the questions by type, by nature, rather than by professor, you do not necessarily have to answer everything.
 - Take notes when the professors speak, do not get angry even if certain questions irritate you, do not be aggressive whatever the remarks, it is a presentation where tradition dictates that there must be >0 and <0, it is a ritual, it is normal.
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- Read the chapter on the thesis defense by Pr M. Kalika (book « Mémoire de Master », Dunod).
 - Check the online operation systematically, install your file on the computer
 - Do not exceed 15 minutes of presentation
 - Slides <15; clear, readable, the essentials, not the details
 - Rehearse your oral presentation to make sure you do not go over time
 - Anticipate questions (they are usually in the examiner's report)
 - During the jury members' questions, write down and classify the remarks and answer them in a synthetic way
 - Never be aggressive regardless of the jury members' remarks
 - The session lasts 40 min including the deliberation