



THESIS

Executive Doctorate in Business Administration

Business Science Institute

Guide/Guidelines for the presentation of your thesis

A reminder of some elements of the Business Science Institute DBA thesis ("Mémoire de Master", 5th Edition by Michel Kalika - Dunod), page 79 of "How to Successfully Complete Your DBA" available on Scholarvox, Cyberlibris or <http://www.editions-ems.fr/livres/collections/business-science-institute/ouvrage/446-how-to-successfully-complete-your-dba.html>

1. Cover (page 103) – printed on heavy paper
2. Cover page (see pages 2 and 3 of this document), your choice
3. Special mention: "The Business Science Institute and the iaelyon School of Management do not approve or disapprove of the opinions expressed in this thesis. These opinions are to be considered as those of the author"
4. Declaration of honour dated and signed
5. Dedication (optional)
6. Acknowledgements (optional)
7. Foreword (optional)
8. Table of contents: list of parts, chapters and main subdivisions of the thesis - to appear on **a single page**. It differs from the "detailed overview of the thesis", which is placed at the end of the thesis and much more detailed.
9. Numbering of the parts:
 - 1.
 - 1.1.
 - 1.1.1. etc.
10. Synthesis of the thesis or **managerial summary** (page 107 of "Mémoire de Master"). Very important in professional objectives + list of key words. The managerial summary should be in French AND English.
11. Introduction
12. The body of the thesis
13. Conclusion
14. Bibliography: to be carefully prepared (page 74 of "How to Successfully Complete your DBA")
15. Index (optional)
16. Glossary (optional)
17. Lexicon (optional)
18. Annexes (very important to include the collected data)
19. List of figures and tables (optional)
20. List of abbreviations (optional)
21. Detailed overview of thesis
22. Back cover with abstract & keywords in French AND English



**BUSINESS
SCIENCE
INSTITUTE**

Doctorate of Business Administration

OTHER

Formatting requested by the Business Science Institute

- Font size 12, spacing 1.5 – preference for Times New Roman

COVER PAGE

- Business Science Institute & iaelyon School of management logo:
 - In the middle of the page, if the only logo
 - On the left, if with iaelyon logo (only if enrolled in iaelyon)
- The cover page is prepared at the end of August - beginning of September, depending on the jury. It will be sent to you along with the title to be used for each professor.

DOCTORATE of BUSINESS ADMINISTRATION

First and last name

EDBA THESIS TITLE, LDKJASF ÉLKJAS DFÉLKJ ASDLFKJ ÉLKJSDF

Date of defense: **dd mm aaaa**

Thesis supervised by: Prof. First and Last Name

University of xxxxx – Country

**Thesis jury: in
alphabetical
order/Name**

Prof. First and Last Name

University xxx, rapporteur / suffragan / jury president

Prof. First and Last Name

University xxx, rapporteur / suffragan / jury president

Prof. First and Last Name

University xxx, rapporteur / suffragan / jury president

Prof. First and Last Name

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